

For the Surgical Training Programme in Sierra Leone CapaCare is looking for a:

Programme Coordinator (MD)

About us

CapaCare International is a non-profit humanitarian organisation dedicated to medical education and training in developing countries. Its activities are based in Sierra Leone, while supporting chapters are based in Norway and the Netherlands. Since 2011 CapaCare has, in cooperation with the Ministry of Health and Sanitation (MoHS), offered surgical training in Sierra Leone for doctors and Community Health Officers (CHOs) in basic life saving surgery and emergency obstetric care. This has grown to a national programme supported by numerous hospitals around Sierra Leone. Funding is received from the United Nations Population Fund (UNFPA) and the Norwegian Agency for Development Cooperation (NORAD).

Masanga Hospital, a governmental assisted hospital located in Tonkolili district in Sierra Leone, has been the base of the training programme. This hospital provides all-round services and is supported by several groups from Denmark, UK, the Netherlands and Norway. Since 2008 Dutch global health and tropical medicine specialists have been present in the hospital. Masanga Hospital is the place where you as CapaCare Programme Coordinator will be based. The local team supporting the Surgical Training Programme is also located here. In addition, the students receive their first six months of the Surgical Training Programme at Masanga Hospital and international specialists come here to provide courses. In 2020, a process was started to extend the programme to the Makeni School of Clinical Sciences (MSCS) and part of the theoretical and on-the-job training is planned to be offered in Makeni.

Position within the organisation

As CapaCare Programme Coordinator, you will report to the CapaCare International Board. You will work closely with the Medical Superintendent of Masanga Hospital and the local management team.

Responsibilities

The job consists of three main working areas: programme management, training and patient care. Patient care will be provided as part of the medical team at Masanga Hospital and Makeni Governmental Hospital.

- Programme management (±40%):
 - Lead, steer and develop the local CapaCare organisation and the training programme in Sierra Leone.
 - Coordinate local CapaCare management, including finances and local HR.
 - Liaise with the Ministry of Health and Sanitation and other local and international stakeholders.
 - Strengthen and expand the network of and relationship with partner hospitals.
 - Coordinate student rotation and selection of new candidates.
 - Evaluate and monitor students' progress and the training programme.
 - Taking part in curriculum development, organising short-courses and hosting international and national trainers.
 - Actively contribute to operational research within the framework of the programme.
- Training (±30%):

- Provide and support theoretical courses and skills training.
- On the job day-to-day clinical training and supervision of the students in the day-to-day clinic.
- Act as a good role model as a clinician and as leader.
- Patient Care (±30%):
 - Outpatient clinic and attending ward rounds.
 - Performing (elective and emergency) operations and assisting deliveries.
 - Weekend and night duties.

We are looking for

- A Medical Doctor with medical education in tropical medicine and international health or public health.
- A minimum of three years of clinical work and previous relevant experience in working in low-resource settings and/or for a health NGO is highly appreciated.
- A strong understanding of working and living in a low-income country.
- Experience in a coordinating and/or supervisory roles.
- Excellent (intercultural sensitivity) communication, organisational and interpersonal skills.
- Stress resilience, flexibility and ability to multi-task in a challenging environment.
- Fluency in English both written and oral.
- Ability to work within an informal culture without losing sight of formal aspects.

In the past, the position of Programme Manager has been supported by a non-medical coordinating function focusing on managing partnerships, finances and reporting. We welcome applications for such job-sharing in this application.

We offer

- A challenging position within a stimulating, professional working environment in a dynamic international organisation and access to its extensive network.
- An employment contract from 1st March 2021. The contract is for one year with a renewal option (subject to satisfactory performance) based on a fulltime appointment.
- A handing-over period of a minimum of six weeks with the current Programme Coordinator.
- A monthly allowance to cover expenses for (local) living, travel, insurances etc. conforming to NGO standards.
- Housing (including for your partner/family); personal use of the CapaCare vehicle is possible as long as it does not interfere with programme logistics.

Application information

The closing-date for applications is 1st February 2021. Interviews will be held online mid-February 2021. Send your application including your resume and a motivation letter to: recruitment@capacare.org.

For more information visit www.capacare.org and www.masangahospital.org.

If you are interested in this post and would like additional information about the recruitment procedure, please contact: bart.waalewijn@capacare.org.